

NEW PATIENT ADMISSION CHECKLIST

***** ATTENTION FACILITY HEALTH CARE PARTNERS *****

PLEASE NOTE: All of the below required documentation must be received and fully completed PRIOR to the initial face-to-face by a Sequoia Practitioner. New patients WILL NOT be scheduled until all documentation has been received and reviewed.

- Patient Health Insurance: Please include an up-to-date copy of all insurance cards:
 - Medicare #
 - Medicaid #
 - Supplemental Insurance #
 - Veteran Status, Military Branch and VA insurance card
- Advance Directive / Living Will / DNR Documentation
- Facesheet
- Current Medication List
- Most recent history and physical and/or discharge summary from last PCP visit or hospital visit
- List of most recent doctors / specialized care providers
- Sequoia Admission Packet – FULLY COMPLETED
 - Notice of Privacy Practices (NPP)
 - Patient Admission Information sheet
 - Release of Information form
 - Consent for Medical Care and Treatment form
 - New Patient Questionnaire form
 - Chronic Care Management (CCM) form
 - Telehealth & Urgent Care Services form
 - Remote Patient Monitoring (RPM) form

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